



Departmental Pricelist

December 2016

Coffman Union Copy Center

G14 Coffman Memorial Union

Phone: 612-625-1092

Fax: 612-625-8569

E-mail: cmucc@umn.edu

West Bank Copy Center

33 Social Science Tower

Phone: 612-625-9047

Fax: 612-626-9367

E-mail: wbcc@umn.edu

St. Paul Student Center

Room 8 Student Center

Phone: 612-625-4771

Fax: 612-625-5222

E-mail: stpaulcc@umn.edu

Mayo Copy Center

D104 Mayo

Phone: 612-625-8914

Fax: 612-624-6699

E-mail: mayocc@umn.edu

Main Office

2818 Como Avenue S.E.

Minneapolis, MN 55414

Phone: 612-625-9500

Fax: 612-626-9500



PRINTING
SERVICES

UNIVERSITY OF MINNESOTA

DESIGN ◦ PRINT ◦ MAIL ◦ COMMUNICATE



www.printing.umn.edu

Discover the new University of Minnesota Printing Services

Base Copy Price

Includes 8 1/2 x 11" 20# white regular or recycled paper, black ink. Additional charges for alternate stock, sizes, and services.

All Copies 3.25¢

*Consult full time staff or an estimator for discounted run lengths of 1,000+ per original

Special Paper Stock Prices

Stock cutting charges already included. Add charges to regular copying prices.

3 Hole Drilled White Stock add 1.5¢ per sheet

20# Colored Stock add 2.0¢ per sheet

20# White 8 1/2 x 14 Stock add 3.5¢ per sheet

60# White Stock (Letter) add 2.4¢ per sheet

60# or 20# White Stock (Legal) add 4.5¢ per sheet

60# or 20# White Stock (Poster) add 4.5¢ per sheet

70# White Stock (Letter) add 3.2¢ per sheet

70# White Stock (Poster) add 6.4¢ per sheet

100% Cotton Bond add 12¢ per sheet

Laser Paper (bright white/color copier) add 3.0¢ per sheet

Pre-Printed Letterhead w/wordmark add 3.8¢ per sheet

Blank U of M Bond add 2.0¢ per sheet

	<u>Stock and Copying</u>	<u>Stock Only</u>
Transparencies	75¢ each	65¢ each
Mailing Labels (all cuts)	45¢ each	40¢ each
Tabs	30¢ each	20¢ each
Tabs (print both sides)	45¢ each	

2-Part NCR (all ncr includes stock/copy/padding) 20¢ per set

3-Part NCR 30¢ per set

4-Part NCR 38¢ per set

*Ask about large quantity discounts & alternate sizes

Resume/Hots/Recycled Envelopes (as available) 20¢ each

Paper/Stationery Pricing – Stock Only (No Copying)

20# white \$3.85/500 sheets

20# white 3 Hole Drilled \$5.50/500 sheets

20# white 8 1/2 x 14 \$9.00/500 sheets

All other stocks add 10% to regular stock price

*Visit www.printing.umn.edu for information and pricing of **University Departmental Stationery** (letterhead/business cards/envelopes) w/name, address, phone #, etc.*

Color Copies & Network Color Printing

Pricing per sheet/per side for **11x17** and **12x18**
(includes 24# bright white paper)

1-10 prints \$0.90

11-50 prints \$0.60

51 - up \$0.50

*Large Quantities Ask for Quote

** See page 8 for more available stocks

Pricing per sheet/per side for **8.5x11**
(includes 24# bright white paper)

1-10 prints \$0.50

11-50 prints \$0.35

51 - up \$0.30

*Large Quantities Ask for Quote

Special Services

Hand-Placement > <i>bound materials, reduce/enlarge</i>	25¢ per copy (first set)
Cutting/ Trimming > <i>up to 2" thick per cut</i>	75¢ per cut (\$2.00 minimum)
Drilling	\$14.00 per 1,000 sheets (\$3.50 minimum)
Stapling (on-line)	2¢ per staple
Hand Stapling/Stitching	5¢ per staple
Folding (single sheet)	2.0¢ per sheet (\$5.00 minimum centers/\$12 minimum main shop)
Scoring/Perforating (main plant only)	2.0¢ per sheet (\$12 .00 minimum)
Folding (collated/stapled sets)	3¢ per sheet (\$12.00 minimum)
Bookletmaking (automated) > <i>includes fold and staple</i>	20¢/book (up to 5 sheets) 33¢/book (6+ sheets)
Hand Folding (Right-Angle fold, #10 fold from booklets)	\$35.00 per hour (2-4 sheets 600/hr., 5-7 sheets 500/hr.) (Over 7 sheets-use the Main Shop)
Rubber Banding	15¢ per band
Shrink Wrapping	45¢ per unit*
GBC Binding or Fastback Binding	(up to 5 units) (6 or more units) \$2.00 each (includes blank cardstock covers) * up to 1/2" \$1.25/bind 9/16"- 7/8" \$1.40/bind 1" - 1 1/4" \$1.65/bind 1 1/2" - 2" \$2.00/bind
Plastic Coil Binding	(up to 10 units) (11 or more units) \$2.50 each (includes blank cardstock covers) * up to 1/2" \$1.40/bind 9/16"- 7/8" \$1.65/bind 1" - 1 1/4" \$1.95/bind 1 1/2" - 2" \$3.50/bind clear plastic covers – add 45¢ per sheet vinyl covers – add 80¢ per sheet
Spine Binding (DocuTech engines only)	\$1.25 per bind (includes blank 65# cardstock covers) *
SureBinding > <i>available at West Bank</i>	\$2.75 per bind (includes blank 65# cardstock covers)
Wire Binding > <i>available at Coffman Union and CSOM</i>	\$1.79 and up per bind *
Padding (Add cost for chipboard/counting)	.8¢ per sheet (\$5.00 minimum)
Handwork (inserting, marrying sets, counting)	\$35.00 per hour
Sheet Laminating > <i>available at West Bank, St. Paul, and Main Plant</i>	\$2.00 per linear foot (27" wide roll)* (Add handwork charges for trimming)
Pouch Laminating	Credit Card 50¢ Business Card 75¢ Luggage Tag 75¢ Letter Size \$1.25 Legal Size \$1.50 Poster Size \$2.00

*Service not available at all centers

Special Paper Stock Prices > Letter Size Text Weight

Stock cutting charges already included

Quantity	60# Color	Astro bright	Linen/ Cl. Laid	Royal Fiber	Cl. Crest/Synergy/ Sunflower/Confetti/ Carnival
1-125	4.4¢ each	7.0¢ each	10.0¢ each	8.1¢ each	10.4 ¢ each
150	6.20	9.56	14.14	11.01	14.80
175	6.90	10.37	15.78	11.89	16.60
200	7.60	11.18	17.42	12.77	18.40
225	8.30	11.99	19.06	13.65	20.20
250	9.00	12.80	20.70	14.53	22.00
275	9.70	13.61	22.34	15.41	23.80
300	10.40	14.42	23.98	16.29	25.60
325	11.10	15.23	25.62	17.17	27.40
350	11.80	16.04	27.26	18.05	29.20
375	12.50	16.85	28.90	18.93	31.00
400	13.20	17.66	30.54	19.81	32.80
425	13.90	18.47	32.18	20.69	34.60
450	14.60	19.28	33.82	21.57	36.40
475	15.30	20.09	35.46	22.45	38.20
500	16.00	20.90	37.10	23.33	40.00
525	16.70	21.71	38.74	24.21	41.80
550	17.40	22.52	40.38	25.09	43.60
575	18.10	23.33	42.02	25.97	45.40
600	18.80	24.14	43.66	26.85	47.20
625	19.50	24.95	45.30	27.73	49.00
650	20.20	25.76	46.94	28.61	50.80
675	20.90	26.57	48.58	29.49	52.60
700	21.60	27.38	50.22	30.37	54.40
725	22.30	28.19	51.86	31.25	56.20
750	23.00	29.00	53.50	32.13	58.00
775	23.70	29.81	55.14	33.01	59.80
800	24.40	30.62	56.78	33.89	61.60
825	25.10	31.43	58.42	34.77	63.40
850	25.80	32.24	60.06	35.65	65.20
875	26.50	33.05	61.70	36.53	67.00
900	27.20	33.86	63.37	37.41	68.80
925	27.90	34.67	64.98	38.29	70.60
950	28.60	35.48	66.62	39.17	72.40
975	29.30	36.29	68.26	40.05	74.20
1000+	3.0¢ each	3.7¢ each	7.0¢ each	4.1¢ each	7.6¢ each

Special Paper Stock Prices > Legal/Tabloid Text Weight

Stock cutting charges already included

Quantity	60# Pastel	60# Astro	Roy. Fiber/ Linen/Cl. Laid	Cl. Crest/ Synergy Sunflower/Confetti/ Carnival
1-125	9.0¢ each	11¢ each	16¢ each	21¢ each
150	12.64	15.47	21.71	29.84
175	14.03	17.19	23.42	33.43
200	15.42	18.91	25.13	37.02
225	16.82	20.63	26.84	40.61
250	18.21	22.35	28.55	44.20
275	19.60	24.07	30.26	47.79
300	20.99	25.79	31.97	51.38
325	22.38	27.51	33.68	54.97
350	23.77	29.23	35.39	58.56
375	25.16	30.95	37.10	62.15
400	26.56	32.67	38.81	65.74
425	27.95	34.39	40.52	69.33
450	29.34	36.11	42.23	72.92
475	30.73	37.83	43.94	76.51
500	32.13	39.55	45.65	80.10
525	33.52	41.27	47.36	83.69
550	34.91	42.99	49.07	87.28
575	36.30	44.71	50.78	90.87
600	37.70	46.43	52.49	94.46
625	39.09	48.15	54.20	98.05
650	40.48	49.87	55.91	101.64
675	41.87	51.59	57.62	105.23
700	43.27	53.31	59.33	108.82
725	44.66	55.03	61.04	112.41
750	46.05	56.75	62.75	116.00
775	47.44	58.47	64.46	119.59
800	48.84	60.19	66.17	123.18
825	50.23	61.91	67.88	126.77
850	51.62	63.63	69.59	130.36
875	53.01	65.35	71.30	133.95
900	54.41	67.07	73.01	137.54
925	55.80	68.79	74.72	141.13
950	57.19	70.51	76.43	144.72
975	58.59	72.23	78.14	148.31
1000+	6¢ each	7.4¢ each	8.0¢ each.	15.2¢ each

Special Paper Stock Prices > Letter Size Cover Weight

Stock cutting charges already included

Quantity	Pastel (65# or 110#) 80# Exact Ice White	Astrobright	Roy. Fiber/ Synergy/ Carnival	Cl. Crest/ Sunflower/ Chili
1-125	16¢ each	18¢ each	18¢ each	19¢ each
150	21.71	24.71	25.29	27.36
175	23.42	26.92	28.08	30.97
200	25.13	29.13	30.87	34.58
225	26.84	31.35	33.66	38.19
250	28.55	33.56	36.44	41.80
275	30.26	35.77	39.23	45.41
300	31.97	37.98	42.02	49.02
325	33.68	40.20	44.81	52.63
350	35.39	42.41	47.60	56.24
375	37.10	44.62	50.38	59.85
400	38.81	46.83	53.17	63.46
425	40.52	49.05	55.96	67.07
450	42.23	51.26	58.75	70.68
475	43.94	53.48	61.53	74.29
500	45.65	55.69	64.32	77.90
525	47.36	57.90	67.11	81.51
550	49.07	60.12	69.90	85.12
575	50.78	62.33	72.68	88.73
600	52.49	64.55	75.47	92.34
625	54.20	66.76	78.26	95.95
650	55.91	68.97	81.05	99.56
675	57.62	71.19	83.83	103.17
700	59.33	73.40	86.62	106.78
725	61.04	75.61	89.41	110.39
750	62.75	77.83	92.20	114.00
775	64.46	80.04	94.98	117.61
800	66.17	82.25	97.77	121.22
825	67.88	84.47	100.56	124.83
850	69.59	86.68	103.35	128.44
875	71.30	88.89	106.13	132.05
900	73.01	91.11	108.92	135.66
925	74.72	93.32	111.70	139.27
950	76.43	95.54	114.48	142.88
975	78.14	97.73	117.26	146.49
1000+	8¢ each	10¢ each	12¢ each	15¢ each

Special Paper Stock Prices > Legal/Tabloid Cover Weight

Stock cutting charges already included

Quantity	Pastel (65# or 110#) 80# Exact Ice White	Astrobright	Roy. Fiber/ Synergy/ Carnival	Cl. Crest/ Sunflower/ Chili
1-125	30¢ each	34¢ each	34¢ each	38¢ each
150	40.43	46.43		
175	43.36	50.36		
200	46.29	54.29		
225	49.22	58.22		
250	52.15	62.15	(251) 81.13	
275	55.08	66.08	85.76	
300	58.01	70.01	90.39	
325	60.94	73.94	95.02	
350	63.87	77.87	99.65	
375	66.80	81.80	104.28	
400	69.72	85.73	108.91	
425	72.65	89.66	113.54	
450	75.58	93.59	118.17	(451) 165.57
475	78.51	97.52	122.80	169.64
500	81.44	101.45	127.43	173.71
525	84.37	105.38	132.06	177.78
550	87.30	109.31	136.69	181.85
575	90.23	113.24	141.32	185.92
600	93.15	117.17	145.95	189.99
625	96.07	121.10	150.58	194.06
650	98.99	125.03	155.21	198.13
675	101.91	128.96	159.84	202.20
700	104.83	132.89	164.47	206.27
725	107.75	136.82	169.10	210.34
750	110.68	140.75	173.73	214.41
775	113.60	144.68	178.36	218.48
800	116.54	148.61	182.99	222.55
825	119.48	152.54	187.62	226.62
850	122.41	156.47	192.25	230.69
875	125.35	160.40	196.88	234.76
900	128.28	164.33	201.51	238.83
925	131.22	168.26	206.14	242.90
950	134.15	172.19	210.77	246.97
975	137.08	176.12	215.40	251.04
1000+	14¢ each	18¢ each	22¢ each	25.5¢ each

Color Printing/Copying Prices

Pricing per sheet/per side for **11x17** and **12x18**

- Includes 24# bright white paper and basic prepress time to open a file and send to the printer.
- File editing if necessary @ \$75.00/hr.
- Trimming to size add 75¢ per cut.

1-10 prints	\$0.90
11-50 prints	\$0.60
51 - up	\$0.50
500+	may discount to \$0.45 as necessary

**Large Quantities Ask for Quote*

Pricing per sheet/per side for **8.5x11**

- > Includes 24# bright white paper and basic prepress time to open a file and send to the printer.
- > File editing if necessary @ \$75.00/hr.
- > Trimming to size add 75¢ per cut.

1-10 prints	\$0.50
11-50 prints	\$0.35
51 - up	\$0.30

**Large Quantities Ask for Quote*

Black/White Prints from Color Printers \$0.25

**must be sent to the printer as black/white prints*

Paper Costs per Sheet – Add to the copy prices above

	<u>8.5 x 11</u>	<u>11 x 17</u>	<u>12 x 18</u>
32/80# Text Uncoated (Mohawk)	4.5¢	7¢	9¢
32/80# Text Gloss (Futura)	5.5¢	8¢	10¢
80# Cover Uncoated (Mohawk)	8¢	15¢	15¢
80# Cover Gloss (Futura)	9¢	16¢	16¢
80# Cover Cream White (Cl. Crest Ivory)		17¢	19¢
80# Cover Warm White (Cl. Crest Natural)		17¢	19¢
100# Cover Gloss (Futura)	13¢	17¢	19¢

*** NOTE** The 80# gloss and uncoated cover stocks do NOT meet postal regulations for non-profit postcard weight mailings they are O.K. for 1st class mailing.

Pricing for On-Demand Copying

Copy cost for 20# white, 8.5 x 11 or 11 x 17 3.3¢

Additional Costs:

Paper Size	Weight	Color	1-500 Sheets	500+ Sheets
8.5x11	20# text	Pastels	2.0¢	2.0¢
8.5x11	60# text	White	2.4¢	2.0¢
8.5x11	60# text	Pastels	4.4¢	3.0¢
8.5x11	60# text	Hots	6.0¢	3.7¢
8.5x11	70# text	White	3.0¢	2.8¢
8.5x11	80# text	White	3.8¢	3.4¢
8.5x11	70# text	Matte/Recycled Color	7¢	5.5¢
8.5x11	80# text	Matte/Recycled Color	8.2¢	7¢
8.5x11	65#/110# cover	White/Color	10.2¢	8¢
8.5x11	65#/80# cover	Hots/Recycled	12.2¢	10¢
8.5x11	per set	2-Part Carbonless	20¢	14¢
8.5x11	per set	3-Part Carbonless	30¢	21¢
8.5x11	per set	4-Part Carbonless	38¢	28¢
<hr/>				
11x17	60# text	White	4.5¢	3.8¢
11x17	60# text	Pastels	9.0¢	6.0¢
11x17	60# text	Hots	11.0¢	7¢
11x17	70# text	White	4.4¢	4.4¢
11x17	80# text	White	5.6¢	5.6¢
11x17	70#/80# text	Matte/Recycled Color	15¢	12¢
11x17	65#/80#/110# cover	White/Pastels	18¢	13¢
11x17	65#/80#	Hots/Recycled	20.4¢	16¢
<hr/>				
Padding			1¢ per sheet	
2/3/5 hole punch per sheet			1¢	
Fold per sheet			2¢	
Trim (per cut)			\$1.00	
Shrink Wrap			50¢	
Online Tape Binding			\$1.10	
Bookletize (collate/fold/staple)			20¢	
Staple (online)			2¢	

Mail Merge (Variable Data)

6.25¢ per copy; add cost of merging @ \$72.00/hour (min. 10 minutes, b/w; min. 45 minutes color merge)

Example: Mail merge 1,000 letters

mail merge 1,000 @ 6.25¢	\$62.50	
30 minutes set-up time	\$36.00	TOTAL: \$98.50

Large Format Printing

Large Format Color Printing (up to 36" wide)	\$0.056/square inch (approx. \$8.00/square foot)
Foam Core Mounting	\$5.00/square foot
Gator Board Mounting	\$7.00/square foot
Foam Core w/laminate (up to 24"x36")	\$30.00
Foam Core w/laminate (up to 36"x48")	\$50.00
Laminating	\$4.00 /square foot

* Ask for information on printing larger sizes and larger quantities*

Specialty Stocks > Available on Request

11x17 3-part NCR	45¢ per set
8.5x14 (legal) 3-part NCR	35¢ per set
20# Pastel 3-hole drilled	2.8¢ per sheet
60# White 3-hole drilled	2.8¢ per sheet
Enviro 100 Stock	Use Royal Fiber Stock Pricing
80# Text Exact Ice White	3.8¢ per sheet
70# Text Productolith Matte	3¢ per sheet
80# Text Productolith Matte	4¢ per sheet
8.5x11 chipboard	5¢ per shet
11x17 chipboard	10¢ per sheet
12x18 chipboard	12¢ per sheet
2-part NCR (white/manila tag)	30¢ per set

File Creation/Manipulation Services

Scan to create PDF	\$65.00/hour + \$1.50 per CD or \$2.00 per DVD + 50¢ to print CD face + 65¢ per jewel case + 20¢ per paper sleeve
File Editing (merge files/cut/paste/cleanup)	\$65.00/hour (min. \$5.00)

Fax Services

Printing Services Copy Centers offer fax services locally, nationally, and internationally. We can send and receive fax materials.

Pages	Local	National	International
First Page	99¢	\$1.49	\$6.99
Additional Pages	99¢	99¢	\$1.99
To Receive	50¢	50¢	50¢

Copy Center	Fax Phone #
West Bank	626-9367
St. Paul	625-5222
Mayo	624-6699
Coffman Union	625-8569



T-Shirts

Heavyweight Cotton T's > Adult Sizes S-XXL

Quantity	Image on 1 Side	Image on Both Sides
1-5 Shirts	\$14.99 each	\$19.99 each
6-10 Shirts	\$9.99 each	\$13.99 each
11+ Shirts	Ask for price quote.	

Mousepads

Standard Size Mousepad

7.75" x 9.25"	
1-24	\$8.99 each
25+	\$5.99 each

Color Printing/Copying Prices - iGen

Pricing per sheet/per side for **iGen**

- > Includes 24# bright white paper and basic prepress time to open a file and send to the printer.
- > File editing if necessary @ \$75.00/hr.
- > Trimming to size add 75¢ per cut.

	1-10	11-50	51-250	251-500	501-1000	1001+
14.33 x 20.5 or 22.5	1.05	1.05	0.65	0.60	0.55	0.50
11 x 17/12 x 18	0.90	0.60	0.50	0.45	0.45	0.40
8.5 x 11	0.50	0.35	0.30	0.30	0.30	0.30
Black on iGen	0.10	0.10	0.10	0.10	0.10	0.10

iGen Paper Costs per Sheet – Add to the copy prices above

	8.5 x 11	11 x 17	12 x 18	14.33 x 20.5 or 22.5
70# Text Uncoated (Mohawk)	0.04	0.06	0.07	
32/80# Text Uncoated (Mohawk)	0.035	0.07	0.09	0.12
32/80# Text Gloss (Futura)	0.04	0.08	0.10	0.14
70/80# Text Dull/Gloss (Flo)		0.11	0.12	
80# Text Uncoated (Accent)	0.06	0.12	0.14	
100# Text Dull/Gloss (Flo)		0.13	0.14	
80# Cover Uncoated (Mohawk)	0.06	0.12	0.14	0.18
80# Cover Gloss (Futura)	0.06	0.12	0.14	0.18
80# Cover Warm White (Xerox)		0.12	0.14	
80# Cover Dull/Gloss (Flo)		0.15	0.16	
100# Cover Gloss (Futura)		0.14	0.16	0.22
100# Cover Dull/Gloss (Flo)		0.17	0.18	

* **NOTE** The 80# gloss and uncoated cover stocks do NOT meet postal regulations for non-profit postcard weight mailings. They are O.K. for 1st class mailing.



iGen Special Stocks – *Cost per sheet only – add cost per print.

1-up 10 mil business card (1,000 min.)	0.35	100# Cougar Cover – 12x18	0.53
2-up 10 mil business card (1,000 min.)	0.47	80# Cougar Cover – 11x17	0.15
Valupeel card – gloss (500 min.)	0.64	80# Cougar Cover – 12x18	0.20
ID card DocuMagnet – uncoated (500 min.)	0.55	80# Accent Cover – 11x17	0.14
DocuCard – uncoated (1,000 min.)	0.23	80# Accent Cover – 12x18	0.18
Hangtags – 8 mil, 6-up, 8.5 x 11 (500 min.)	0.63	110# Elite Silk Cover – 20.5x14.33	0.45
Hangtags – 8 mil, 3-up, 8.5 x 11 (500 min.)	0.63	80# Accent Text – 11x17	0.11
DuraPaper – 11 x 17	1.80	80# Accent Text – 12x18	0.12
Polyester paper – 14 mil, 12 x 18 (200 min.)	2.45	70# Roland 30% PCW Text – 11x17	0.09
Polyester paper – 11 mil, 8.5 x 11 (500 min.)	0.75	70# Roland 30% PCW Text – 12x18	0.10
Frsty clear vinyl – 8.5x11w/ remv adh (1,000 min.)	0.90	70# Roland 50% PCW Text – 11x17	0.10
Clear vinyl – 12x18 w/ remv adh (1,000 min.)	2.20	70# Roland 50% PCW Text – 12x18	0.11
Tape tab folders (500 min.)	2.00	80# Roland 30% PCW Text – 11x17	0.09
Magnet Stock – 12x18	2.50	80# Roland 30% PCW Text – 12x18	0.10
4 mil Flex Vinyl – 12x18	1.50	80# Roland 50% PCW Text – 11x17	0.10
8 pt Super Gloss – 12x18	0.25	80# Roland 50% PCW Text – 12x18	0.11
10 pt Coated One Side – 11x17 (Supreme Gloss)	0.20		